

Account Manager

Our Pharmacy Benefit Consulting practice needs an Account Manager. We are a very fast-growing company that needs a hands-on professional who enjoys rolling up his or her sleeves to meet goals, improve internal efficiencies and increase Client satisfaction. The successful candidate will have an entrepreneurial spirit and the desire to learn in a rapidly growing market. The Account Manager will be responsible for client reporting and analytics. They will report to the Manager of Analytics.

Responsibilities

- Use our internal systems to analyze and report data to our clients
- Research contracts and laws pertaining to PBM pricing
- Process pricing opportunity requests from sales and management
- Manipulate large data sets and bid documentation in Excel and SQL with accuracy
- Work with department leaders to develop pricing strategies and service proposals for new and existing account(s)
- Monitor industry trends and consult with industry peers to keep abreast of changes
- Participate in development and implementation of initiatives, as needed, to improve processes and procedures
- Perform detailed claims analysis of current clients and report on a monthly, quarterly and yearly basis
- Research source of claim trends and irregularities
- Prepare ad hoc analyses

Requirements

- Bachelors' Degree Required: Business or Computer Science preferred
- Excellent and professional communication skills: written and verbal
- Driven and Motivated personality
- Entrepreneurial attitude with desire to problem solve
- Ability to work in team-based environment
- Experience using Excel, Word, Access, PowerPoint, SQL or another computer language
- Strong analytical ability and attention to detail
- The ability to multi-task and reprioritize as needed.

Benefits

- Competitive Salary
- Health Insurance
- Casual Dress Code
- Paid Time off and Paid Holidays